



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
REGIMENTAL NONCOMMISSIONED OFFICER ACADEMY
25TH STREET, BUILDING 24402
FORT GORDON, GEORGIA 30905

ATZH-NC

04 November 2014

MEMORANDUM FOR Regimental Noncommissioned Officer Academy

SUBJECT: Policy Memorandum #19 – Student Early Release

1. REFERENCES. AR 350-1, Army Training and Leader Development
2. This policy memorandum applies to all students enrolled in a course at the RNCOA.
3. Early release/early graduation will be considered from the following schools: Captain's Career Course, Judge Advocate Graduate Course, Command & General Staff Officer Course, Army War College and Sergeant's Major Course. Release from other courses not listed above is not authorized. Early release/early graduation will only be authorized in support of field commanders/operational needs and may be granted on a case by case basis during a time of war, intensified operations, or other urgent need. It is the Army's intent that those who are taken from a school, leave with full graduation credit or that a written plan is in place to return the Soldier to training, within the Soldier's career timeline, to achieve graduation credit. This plan should be carried out no later than 12 - 18 months from the time the Soldier leaves the school.
4. If an emergency arises that causes a student to be released from training early, the students parent unit will submit a memorandum signed by the first O6 in the chain of command to the Commandant, Regimental Noncommissioned Officer Academy. The student will be allowed to leave once all required training is completed and/or the student will not miss more than 72 hours of training. If the student is needed back at their home station prior to completing all required training and/or they will miss more than 72 hours of training, the student will be processed for course withdrawal.
5. The point of contact for this memorandum is the Deputy Commandant, 1SG Thomas M. Gonzales at 706-791-7882 or thomas.m.gonzales.mil@mail.mil.

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